

# *Neapolitan Condominium Association*

## **COMPLAINT PROCEDURE**

Formal complaint forms are available on the association website ([www.neapolitancondos.com](http://www.neapolitancondos.com)) or upon request from the managing agent. Unless otherwise specified, offenders will receive a warning for the first offense, a written violation notice for the second and then a fine for each subsequent offense. The assessed charge will become a lien against the unit of the owner and is collectible in the same manner as any ordinary assessment. The board meets on the first Thursday of each month; owners can submit appeals and other requests to the management company for review at the next meeting. If the Board determines that property damage has occurred as a result of a violation of this Resolution, those responsible for the damage may be held responsible for all repair and replacement costs, including any associated legal fees.

